May 12, 2016 Updates

Re-Registration and Continuing Teacher and Leader Education (CTLE)

Effective 7/1/2016

Who Must Re-Register

- All certified staff holding Permanent and Professional certificates and Level 3 Teacher Assistant Licenses
- Pupil Personnel Services are excluded, unless they hold a Permanent/Professional certificate in another area
- Continuing Teacher Assistant holders are excluded.

Who Must Re-Register (cont'd)

O Retirees

- If retirees are substituting or working as a teacher coach in register your district, they must create a TEACH account and
- If retirees are not working, but would like to keep the status of "certified" they must create a TEACH account and indicate "Inactive
- Inactive statuses can be changed at any time by logging back into TEACH

CTLE Requirement

- Staff holding Professional certificates and Level 3 Teacher Assistant certificates will need to meet 100 clock hours of provider. professional development every five years from a state approved
- O Professional certificate holders down from 175 hours
- O Teacher Assistants up from 75 hours
- Permanent certificate holders do not need to meet professional development requirements

CTLE Requirements (cont'd)

strategies, and integrating language and content ESL or Bilingual teachers must complete a minimum of 50 % of the required PD in language acquisition aligned instruction for ELL students. including a focus on best practices for co-teaching with the core content area of instruction taught,

CTLE Requirements (cont'd)

Professional certificate holders must complete a teaching strategies and integrating language and content acquisition addressing the needs of English language minimum of 15% of the required PD in language instruction for ELL students. learners, including a focus on best practices for co-

CTLE Requirements (cont'd)

0 addressing the needs of English Language Learners and integrating language and content instruction for such Level 3 Teacher Assistants must complete 15% of the **ELL** students required PD dedicated to language acquisition

CTLE Exceptions

A teacher or school leader who is employed by a school are employed in a district or BOCES with an approved exemption. (Must apply for a variance with the State.) acquisition CTLE requirements for each year that they district or BOCES with an approved exemption pursuant to section 154-2.3(k) shall be exempt from the language

CTLE Exceptions (cont'd)

- Adjustments to the CTLE Requirement in terms of clock document good cause that prevented compliance, ie. by the Commissioner if the certificate holder can hours or time needed to complete CTLE may be granted
- O Poor health (must be documented by physician)
- Extended active duty in the military
- O Other cause acceptable to the Department

CTLE Exceptions (cont'd)

0 Any holder of a National Board certificate will be exempt meet the required CTLE language acquisition requirement. the certificate is issued. However they must continue to from the CTLE requirements for the five year period that

CTLE Record-Keeping

- Certificate holders must maintain a record of completed CTLE which would include:
- O Title of program
- Total number of hours completed
- Number of hours completed in language acquisition for ELL students
- O Sponsor's name and identifying number
- O Attendance verification and
- O Date, location of the program.

CTLE Record Keeping (cont'd)

- Certificate holders should maintain all records for a minimum of 3 years after the end of the five year cycle.
- Certificate holders will report their own hours in the teach system.
- SED is working with WinCap and MyLearningPlan to develop a system to make reporting hours easier.

Reporting CTLE - Certificate Holders

- Certificate holder will attest to number of hours completed yearly. Must include:
- O Name of course
- O Focus of course
- O Sponsor of course
- O Clock hours
- Records must be retained for 3 years beyond registration period

Reporting CTLE -- Sponsors

- 0 provider. an attestation in TEACH to become an approved BOCES, School Districts, Teacher Centers, IHE's will do
- 0 Professional Development Plan will need to be uploaded
- All districts must offer at least 100 hours of CTLE, so they should make sure they are an approved provider.

Reporting CTLE -- Sponsors

- All classes must be uploaded to teach upon completion. Each class will include:
- O Participation certificate which must include:
- O Social Security #
- O Date of Birth
- O List of all students attended
- O Name of Course
- O Focus of Course
- Certificates must be provided to participants with above noted identifiers

CTLE - Outside Entities

- state and become an approved provider. Professional Development providers must apply to the
- For the 2016-17 year, outside providers under the the state for the 2017-18 school year. employer must have them apply for their approval with district will be considered an approved provider. The employment of a BOCES, Teacher Center, IHE or school
- O Application process will be extensive.

Acceptable CTLE

- Shall be in the content area of any certificate held
- O Must include required study in language acquisition addressing the needs of ELL students.
- Must be conducted through activities designed to improve the pedagogy or leadership skills and be targeted at improving student performance

Acceptable CTLE (cont'd)

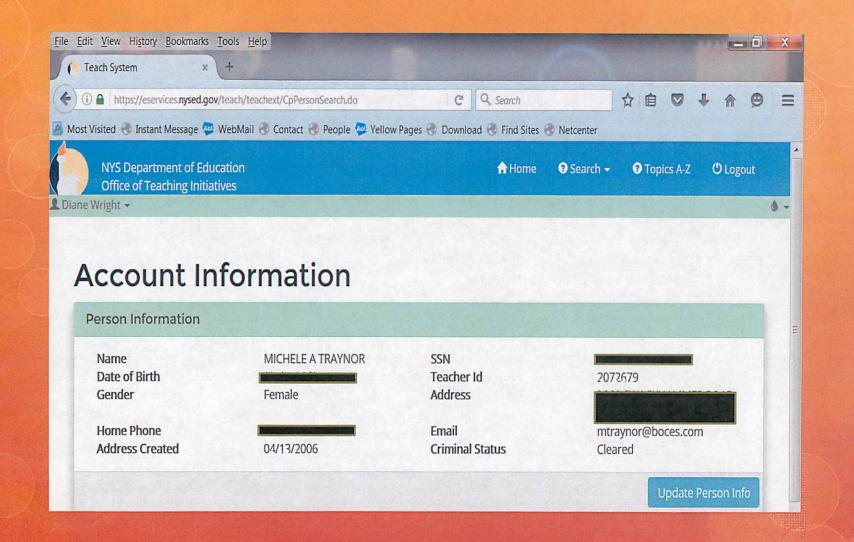
- CTLE activities shall promote the professionalism of student performance teaching and be closely aligned to district goals for
- Must be by a state approved provider. Provider list will be on TEACH
- Records must be maintained for a minimum of eight years

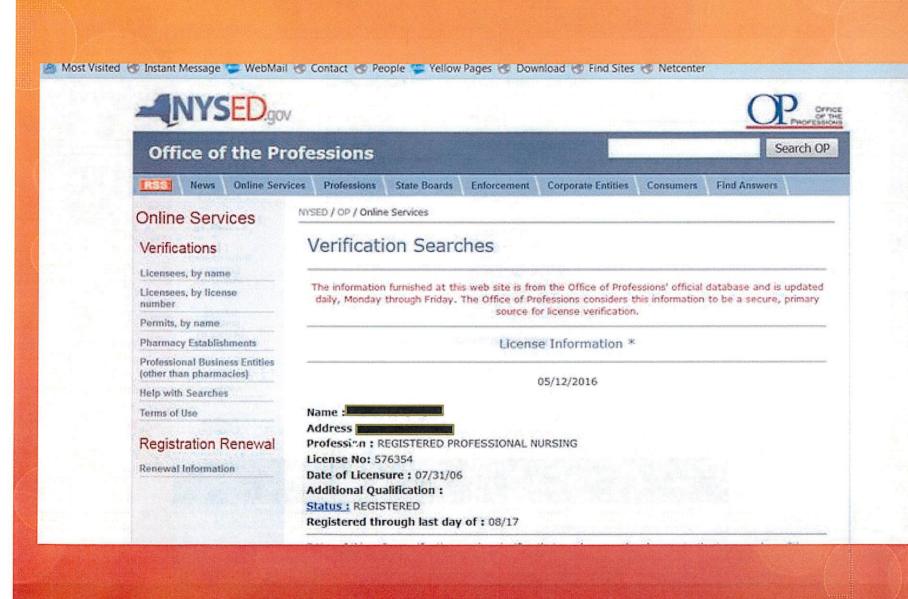
Other Re-Registration Information

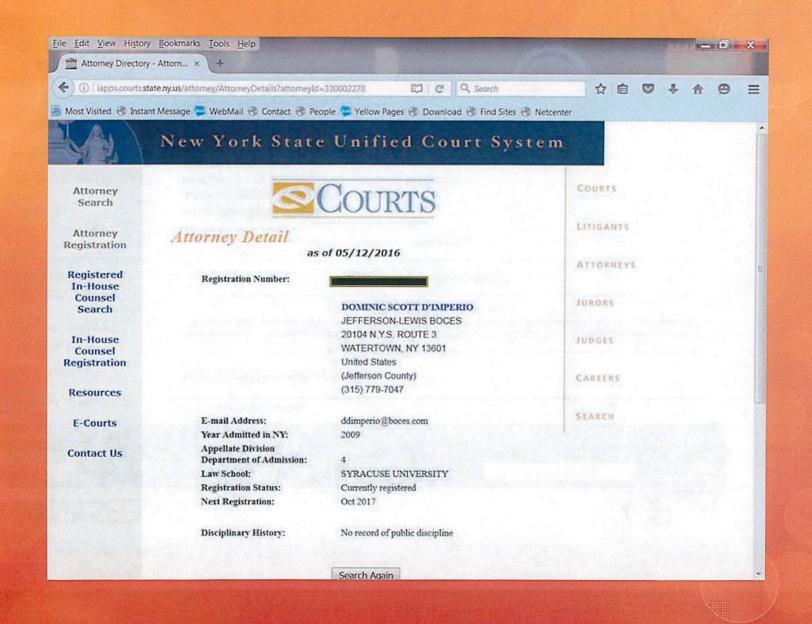
- Certificate holders that move or change their names and may be subject to moral character review fail to update their information on TEACH within 30 days
- assessed a fine of \$10 per month until re-registration Certificate holders who fail to re-register will be takes place
- Certificate holders who fail to re-register and working will be subject to Part 83 review.

- Applicants who are issued a professional certificate on or they will need to re-register in their birth month. after July 1, 2016 will automatically be re-registered for the five year cycle. At the end of the five year period
- For the first year, Professional Development will be toward their 100 hours needed in the five year period accepted from July 1, 2016 to applicant's birth month

- Districts will be able to see in the applicant's banner on TEACH if they are registered or not.
- Re-registration will be linked to BEDS. BEDS reports teacher is registered or not. that come out in the Spring will indicate whether a
- SED urges districts to monitor who has and has not reregistered and get them to do so.







- SED hopes to have the link to re-register up by the end of May. For this year only, applicants can log onto five years on their birth month. when their birth month is. Afterwards it will be every TEACH after the link is up and re-register, regardless of
- SED will send an email to remind, however since it will be mass emailing, it may end up in spam.

- There will be three (3) statuses of re-registering:
- Registered
- O Not Registered
- O Inactive
- "Inactive" Retirees wanting to keep the status of certified, should apply for a TEACH account and indicate that they are

Best Practices

- Since applicants can register when the link becomes school year days to sit everyone down and go through available, districts may want to use one of the end of the re-registration process.
- Monthly reminders can be sent to applicants during the school year via staff meetings or memos, asking if they have re-registered.

Best Practices (cont'd)

Districts should check each person's teach file to ensure that they have re-registered.

Other Certification Information

- O Identifiers:
- All paperwork to be sent to the state must have the person's social security # and/or date of birth. This includes:
- O Transcripts
- O Work verification forms/letters
- O Name change documents (marriage certificates/divorce decrees etc. (must be handwritten by applicant))
- O Teacher Assistants must have a photocopy of their high a copy of their marriage certificate if the name has school diploma for certification. This now must also include

Other Certification Information

Names must be full given names -no abbreviations documentation not being accepted. documentation. Any variation to the name will result in when creating a TEACH account or when submitting

Proposed Regulation Changes

Creation of a Safety Net for candidates who take and fail Students with Disabilities Grades 7-12 Generalist Secondary Teachers Grade 7-12 CST. (Required for Part Two Mathematics of the new Multi Subject – Certificate)

If approved will go into effect June 29, 2016.

- Extension of Existing Safety Nets for Candidates who EAS and the Redeveloped CST's). take the new teacher certification exams (ALST, EdTPA,
- If approved will go into effect July 27, 2016

Proposed Regulation Changes (cont'd)

- Amendment of Section 80-5.4 of Commissioner's Regulations relating to the employment of substitute teachers without a valid teaching certificate
- O Increase the days from 45 to 90 per school year
- If approved will go into effect July 27, 2016.

- Addition of Part 59 to Commissioner's Regulations **New York Residents** of-state institutions to provide Distance Education to Reciprocity Agreement (SARA) and the approval of out-Institutions to participate in the State Authorization relating to the authorization of NY Higher Education
- If approved will go into effect July 27, 2016.

- Amendment to Section 80-5.8 and 80-5.20 of the school district leader, school district business leader and school building leader in New York State. of out-of-state certificates for service as a teacher, Commissioner's Regulations relating to the endorsement
- If approved goes into effect July 27, 2016.

- All proposed regulation changes are currently in the public comment sector. If you wish to give a comment...
- O Email regcomments@nysed.gov
- In the subject line put which regulation you are commenting on. ex: (Regulation Change – Creation of Safety Net – Failure of Math Multi Subject Secondary

Questions????

For further information:

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